



NEWSCHOOL OF ARCHITECTURE & DESIGN

1249 F Street, San Diego CA 92101 – (800)-490-7081 - www.newschoolarch.edu

Greetings, and welcome to NewSchool of Architecture and Design!

These are the instructions to apply for Financial Aid to assist with your expenses, including tuition and fees, while attending NewSchool. Please complete the following in **five (5) business days**, and contact us toll-free at 800-490-7081 with any questions or concerns.

If you do not wish to receive Financial Aid and would prefer instead to make cash payments, please let us know so that we can get you set up on a payment plan with our business office.

For federal education loans, there are two parallel loan programs: **Federal Family Education Loans (FFEL) and Direct Loans**. The NewSchool of Architecture and Design participates in both the FFEL and Direct Loan Programs.

1. Please complete the following forms, including signatures where required, and either deliver to the college, scan and e-mail to us, or fax to **619-684-8880**.
 - a. **Financial Aid Application** – Three complete references are required. The first should be your parent or guardian, the second can be any employed adult and the third can be anyone you chose. This is for reference purposes only.
 - b. **Authorization of Credit to Account** - This form allows you to grant permission for the use of federal funds to pay tuition and other charges on your student account, allows you to retain a credit balance for charges for future quarters, and directs us on the resolution of any remaining credit balance upon your graduation or separation from the College. Please complete the form including your initials for each pertinent section and your signature/date at the bottom. This authorization may be rescinded at any time.
2. Regardless of whether you choose to participate in the FFELP program or the Direct Loan Program, the Federal Government requires you to complete Entrance Counseling. You will only need to take ONE of the following sessions.
 - a. **FFELP Entrance Counseling** – Complete online Stafford loan counseling at <http://mappingyourfuture.org> , select “Online Student Loan Counseling” option.
 - b. **Direct Loan Entrance Counseling** – Complete online Stafford loan counseling at www.dl.ed.gov, select the “Entrance Counseling”.
3. Depending upon which Federal Loan Program you decide to participate in (FFELP or Direct Loan), all first-time borrowers must complete a Master Promissory Note.
 - a. **FFELP Stafford Loan Master Promissory Note** – Complete an online Stafford loan promissory note at <http://www.ecmc.org/link/03043900/stafford.html> . You will need two complete references and your driver’s license number. Once complete, you must submit a copy of the signed application to our office in order to process your financial aid.
 - b. **Direct Loan Stafford Loan Master Promissory Note** – Complete an online Stafford loan promissory note at <http://dlenote.ed.gov>. You will need two complete references and your driver’s license number. Once complete, you must submit a copy of the signed application to our office in order to process your financial aid.

If you have any questions or concerns, please do not hesitate to contact us at toll free **800-490-7081**.

We look forward to assisting you with your financial aid plan and services.